

City of Balcones Heights  
Planning and Zoning Commission  
3300 Hillcrest Drive  
Balcones Heights, Texas 78201

**MINUTES**

Date: October 21, 2013

Time: 6:00 p.m.

MEMBERS PRESENT: George Monsive      Kim Kelley      Hilda Herrera  
Stephen Lara

MEMBERS ABSENT: David Sellars (Alternate)      Jimmy Hernandez (Alternate)  
Carlos de La Garza

SIGN IN SHEET: Roger Lawhead      Charles White

**I. CALL TO ORDER AND RECORDING OF QUORUM:**

Meeting was called to order and quorum was present.

**II. APPROVAL OF MINUTES:**

1. Minutes – August 6, 2013
2. Minutes – September 3, 2013

MOTION: I make a motion to approve the minutes as presented.

Motion by: Kim Kelley      Second: Stephen Lara      5/0/0      PASSED

**III. PUBLIC HEARING:**

1. Commission will conduct a **PUBLIC HEARING** regarding a replat for the property of Country Gentlemen Estates of a 2.492 acre tract of land located in the City of Balcones Heights, Bexar County, Texas, being Lot 17 and 18, County Block 5304.

Public Hearing opened at 6:05 p.m.

Commissioner Stephen Lara explained what a replat is.

The engineer who processed the mylars came up to explain the purpose for the replat is to combine 2 lots into one lot.

Development Coordinator and City Administrator also spoke on this item and the purpose replat was needed.

Public Hearing closed at 6:10 p.m.

**IV. BUSINESS MATTERS:**

1. Commission will consider and may take **ACTION** to approve a replat for the property of Country Gentlemen Estates of a 2.492 acre tract of land located in the City of Balcones Heights , Bexar County Texas, being Lot 17 and 18, County Block 5304.

MOTION: I make a motion to approve the replat.

Motion by: Stephen Lara                      Second: Hilda Herrera                      4/0/0                      PASSED

2. Discussion to set date for the Joint Planning & Zoning/City Council Meeting.

The Joint meeting set for October 8<sup>th</sup> was postponed and needs to be rescheduled. City Administrator is asking for suggestions as to the date of this meeting. Attorney suggested setting aside two dates for City Council to consider. The two dates the commission suggested are November 5<sup>th</sup> regular P&Z meeting or November 12<sup>th</sup>.

**V. CITIZENS TO BE HEARD:**

There were no citizens signed up to be heard.

**VI. ADJOURNMENT:**

MOTION: I make a motion to adjourn this meeting.

Motion by: Hilda Herrera                      Second: Kim Kelley                      4/0/0                      PASSED

**Submitted by:**

**Delia Flores  
City Secretary**

**Minutes approved at the November 14, 2013 Planning and Zoning meeting.**